

Lease procedure:

Any person(s) wishing to lease a lot will need to contact the lot owner to arrange the terms of the lease.

- The lease will be provided by the lot owner.
- The "Application and Screening Information Form" must be completed and submitted to Vanguard Management. A background check is part of the Application. (See Application Form at thepinesrvp.com)
- Four photographs of the RV must be submitted along with the application for approval by the board. Photographs must be of sufficient quality to determine the condition of the RV and must be taken from all four sides.
- You will be notified by Vanguard Management of your approval status.
- Part time returning renters must re-submit the "Application and Screening Information Form" with RV photos. A new background check will only be required if it has been more than 12 months since the end of the previous lease.
- Current lease residents that renew an existing lease, move to another lot and establish a new lease or purchase a lot should complete the "Lease Renewal – Lot Change Notice"
- The "Application and Screening Information Form" and "Lease Renewal – Lot Change Notice" can be obtained from thepinesrvp.com website under the application section.
- The completed lease form should be returned to the Owner
- The completed "Application and Screening Information Form" together with all attachments should be sent to Vanguard.
- The completed "Lease Renewal – Lot Change Notice" should be sent to Vanguard.

Purchase Procedure:

Any person(s) wishing to purchase a lot will need to contact the lot owner to arrange the terms of the purchase.

- Purchase agreements are the responsibility of the owner and purchaser.
- The "Application and Screening Information Form" must be completed and submitted to Vanguard Management. A background check is part of the Application. (See Application Form at thepinesrvp.com)
- Four photographs of the RV must be submitted along with the application for approval by the board. Photographs must be of sufficient quality to determine the condition of the RV and must be taken from all four sides.
- A current renter who is purchasing a lot should complete the "Lease Renewal – Lot Change Notice"
- The "Application and Screening Information Form" and "Lease Renewal – Lot Change Notice" can be obtained from thepinesrvp.com website at the application section.
- The completed "Application and Screening Information Form" together with all attachments should be sent to Vanguard.
- The completed "Lease Renewal – Lot Change Notice" should be sent to Vanguard.